



## County Administrator's Office

340 South Sixth Street, Wytheville VA 24382-2598

Telephone (276) 223-4500

Fax (276) 223-4515

**Position:** Sports Official

**Department:** Recreation Department

**Reports To:** Parks and Recreation Director

**Location:** 340 South 6<sup>th</sup> Street, Wytheville

**FLSA Status:** Non-exempt

**Full-time/Part-time:** Part-time

**Seasonal:** No

**Posted Until:** Until Filled

### Summary

Responsible for officiating one of the following:

Soccer, Baseball/Softball, Basketball, and tackle Football.

Successful candidates must enforce the rules of the game and be consistent, honest and fair in calling plays. Must always look out for the safety of all Participants. Skill in the use of First Aid Procedures. Strong interpersonal and communications skills and the ability to work effectively with a wide range of constituencies in a diverse community. Ability to read, understand, follow and enforce safety procedures.

### Work Schedule

- Must be available to work evenings and weekends.

### Essential Functions

- Works under the general supervision and direction of the Athletic Coordinator and/or Director of Parks and Recreation
- Will supervise participants and control aspects of the game including spectators
- Essential Duties and Responsibilities
- Punctual of game time
- Enforcing the rules of the game
- Dress in appropriate clothing Rec department will provide initial officials' shirt
- Be fair and honest in calling games
- Look out for the safety of all participants
- Conduct themselves in an orderly manner
- Knowledge of basic first aid and concussion protocol
- Strong interpersonal and communications skills and the ability to work effectively with a wide range of constituencies in a diverse community

- Ability to read, understand, follow, and enforce safety procedures.

## **Knowledge, Skills, and Abilities**

### **Education and Experience**

- Knowledge of the rules of the game
- Prior experience participating in the game
- One season officiating is preferred but not required.

### **Physical Requirements**

- This work requires the occasional exertion of up to 10 pounds of force
- Work regularly requires sitting, frequently requires speaking or hearing, and using hands to finger, handle, or feel
- Requires standing, walking, reaching with hands and arms, lifting, and repetitive motions
- Work has standard vision requirements
- Vocal communication is required for expressing or exchanging ideas using the spoken word
- Hearing is required to perceive information at normal spoken word levels
- Work is generally in a moderately noisy location

*This job description is not intended to be all-inclusive. An employee will also perform other reasonably related job responsibilities as assigned by the supervisor or County Administrator. Wythe County Administration reserves the right to revise or change job duties as the need arises. The job description does not constitute a written or implied contract of employment.*

*As an Equal Opportunity Employer, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention, or other personnel actions affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/sexual orientation/gender/identity, national origin, disability, marital status, age, political affiliation, or protected veteran status.*